



CLARKTEL'S INTERSHIP PROGRAM

PROGRAM PERIOD: 6-month engagement over the Summer of 2023

PROGRAM OVERVIEW: Clarktel's multi-career track internship program supports our organization by attracting talented students to develop them into future key contributors and leaders. It's unique with one-on-one mentorship, developmental feedback and practical coaching in your chosen technology or trade, focused on technical knowledge and delivery, service and leadership. You'll work closely with experts in your trade to develop your skills and gain valuable insight in your chosen career field. Additionally, you will have exposure to all leadership levels within Clarktel. Clarktel is seeking College and Technical Trade Students to apply for participation in one of our 6-month long internship programs.

What we do....

Clarktel Telecommunications, Inc., has been a technology system integrator for over 30 years. Throughout the Ohio region, we deliver our clients a suite of complimentary technology solutions, based in the cloud on on-premise, including: business telephone systems, computer networks, access control and security camera systems.

PROGRAM DETAILS: Are you Interested in an internship with challenging projects, high visibility, professional development, and fun?

Clarktel is currently seeking College and Technical Trade Students for the summer of 2023 to join our internship program. Clarktel offers a 6 months internship that will expose you to meaningful work, applied skills and foundational experiences you'll draw upon during your broader career. You'll be a part of a diverse, collaborative team environment; yet experience your own personal and individual growth. Our interns expand their skills and abilities and deliver technical and customer experience excellence; which is why we often hire them post-graduation. This program is part of Clarktel's efforts to increase diversity and equity in all aspects of our business operations, including hiring, promotions, and opportunities for career growth. In our effort to expand opportunities for underrepresented constituents in our local community, we're connecting with local educational institutions, committed to diversity and inclusion efforts, to offer this intern-based learning program.

PROGRAM TRACK: IT Infrastructure Internship

IT Infrastructure Intern Position Summary

This internship position, in our program's technology track, requires working 20 to 40 hours per week, 5 days per week with travel to job sites. Here you'll learn "professionalism" as you interact and communicate with clients, "critical thinking" as you assess local needs or problems and "planning and execution" as you deliver the right solution, right away. This role will primarily work to shadow and support experienced system integrators, and support of back office personal.

- **In-field areas of focus include:** computer networks; telecommunications systems; security systems; and structured cable networks.
- **Back-office areas of focus include:** systems pre-testing / bench testing; inventory control; customer service; shipping and receiving



The outcome of this internship program track provides students with manufacturer training and certification as well as hands on experience with the cutting-edge technology systems we install and service. Additionally, this program track allows for flexibility with student's schedule to allow for continued educational studies while in the program. Clarktel provides business service technologies to other companies; requiring us to adopt normal service delivery hours of 8:30 to 4:00 PM (M-F). Reasonable schedule flexibility will be provided to our interns; but hours worked must fall within our normal service delivery hours.

APPLICANT QUALIFICATIONS FOR IT INFRASTRUCTURE INTERSHIP:

- Commitment to participating in the full sixth month program track. At the completion of the program track, Clarktel is often able to offer regular part or full-time employment to our graduates.
- Completed one year or more education studies towards a bachelor's degree in Computer or Electrical engineering; or completed certifications in computer science and or computer networking such as CCENT, CCNA, CCNP, and CCIA.
- Must have valid driver's license and reliable transportation.
- Must be available to travel from time to time to complete projects
- This position is on-site at our office located in Akron, Ohio (when not in the field supporting clients)
- Knowledge of computers, Microsoft operating system and Microsoft office suite.
- Able to read schematics and technical manuals
- Possess problem-solving ability.
- Effective written and verbal communication skills
- Works well independently and as part of a team.
- This internship or co-op position requires working 20 to 40 hours per week.

HOW TO APPLY:

Please send an email to careers@clarktel.net; include your name, email, phone number, how you learned of this opportunity and your resume.